

DIFFERENT ADMINISTRATIVE COMMITTEES - Sr. COLLEGE

1. STAFF COUNCIL

Chairman - Dr. H. R. Verulkar (Principal)
 Secretary - Dr. Anup Gumbale
 Member - Dr. K. P. Kadam
 Member - Dr. V. V. Hiwase

2. STAFF CLUB

Chairman - Dr. K. P. Kadam Member - Dr. M. S. Bhoyar
 Vice- President - Dr. S. A. Pande Member - Dr. H. D. Choudhari
 Secretary - Dr. P. V. Kale

3. LIBRARY ADVISORY COMMITTEE

Co-ordinator - Dr. P. D. Malode
 Secretary - Dr. Miss. M. R. Khakre
 Member - Dr. S. V. Bhuyar Member - Dr. S. A. Pande

4. STUDENTS INFORMATION AND GUIDANCE CENTRE

Co-ordinator - Dr. Miss. M. R. Khakre
 Secretary - Mr. M. B. Pande
 Members - Ku. Chhaya Masram - Dr. A. M. Sote

5. GRIEVANCE REDRESAL CELL FOR STAFF

Co-ordinator - Principal
 Secretary - Dr. D. M. Chavan
 Members - Dr. K. P. Kadam Ku. Anjali M. Gourkhede

6. INTERNAL COMPLAINT COMMITTEE (ICC) (The sexual harassment & woman at workplace Act, 2013)

Presiding Officer - Dr. Rohini Meshram
 Faculty Member - Dr. S. V. Bhuyar - Dr. K. P. Kadam
 Teaching Member - Ms. M. R. Khakare
 Non Teaching Member - Ku. Anjali M. Gourkhede
 Student Undergraduate - Ku. Sakshi Ajankar Student Postgraduate - Ku. Malvika Kanojiya
 External Member (NGO) - Adv. Mrs. A. V. Deshpande

7. REDRESAL CELL FOR STUDENTS

Chairman - Principal - Dr. H. R. Verulkar
 Coordinator - Dr. K. P. Kadam
 Secretary - Dr. Hemraj Chaudhari

8. PURCHASE COMMITTEE

Coordinator - Principal
 Secretary - Adv. Sau. S. D. Kale
 Members - Dr. K. P. Kadam - Dr. D. M. Chavan
 - Ku. Anjali M. Gaurkhede - H.O.D. of the Concern Dept.

(Handwritten Signature)
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 Arts, Comm & Science colleg-
 ARVI Dist Wardha

Arts, Commerce and Science, College, Arvi

Grievance Redressal Committee (Internal Complaint Committee)

A Centralized Confidential Students and Grievance Redressal Committee has been constituted to redress the grievances and complaints of the students and staff

Objectives of Grievance Redressal Committee:

- To uphold the dignity of the College by ensuring strife free atmosphere in the College.
- To provide responsive, accountable and easily accessible machinery for settlement of grievances .
- It is to deal with the complex situations in a tactful manner to lessen the condition felt to be oppressive or dissatisfied.
- Encouraging the Students and staff to express their grievances / problems freely and frankly, without any fear of being victimized.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.
- To support, those students who have been deprived of the services offered by the College, for which he/she is entitled.
- To make officials of the College responsive, accountable and courteous in dealing with the students.
- To ensure effective solution to the student's grievances with an impartial and fair approach.

Functions of Grievance Redressal Committee

- The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment.
- Anyone with a genuine grievance may approach the department members in person, or in consultation with the class in-charge.
- Grievances may be dropped in writing in the suggestion boxes .
- The cases will be attended promptly on receipt of written grievances from the students. The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell

Composition of Grievance Redressal Committee

- The principal shall determine the composition and tenures of the Grievance Redressal Committee.

- The committee may constitute members from teaching section and nonteaching section.
- All grievances referred to the Grievance Redressal committee (Internal Complaint Committee) shall be entered in a register to be maintained for the purpose by the Secretary of Grievance Redressal Committee. (Internal Complaint Committee)

Internal Complaint Committee

Sr. No.	Name of the Member	Designation
1	Dr. Rohini Meshram	Presiding Officer
2	Dr. K.P. Kadam	Faculty Member
3	Dr. S.V. Bhuyar	Faculty Member
4	Dr. M.S. Khakare	Faculty Member
5	Miss. Anjali Gaurkhede	Non-Teaching Member
6	Miss. Sakshi Ajankar	Student Representative
7	Miss. Malvika Kanojiya	Student Representative
8	Adv. Mrs. A.V. Deshpande	External Member


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Meeting of committee Date 13/08/2017

Minutes of meeting

All the members of Internal complaint committee are hereby informed to attend the meeting of the ICC (Grievance redressal, committee) on 18th August 2017 at 1:00 pm in ISAC office.

Agenda of meeting - To discuss the measures to address the grievances.

- 1) Dr. Rohini Meshram Rohini
- 2) Dr. Manisha Khatore Manisha
- 3) Dr. K.P. Kadam Kadam
- 4) Dr. S.V. Bhayor Bhayor
- 5) Miss - ~~Anjali~~ Anjali
- 6) Miss - ~~Sakshi~~ Lata Handarkar Lata
- 7) Miss. ~~Rohini~~ Diksha Kade Diksha
- 8) Adv. Mrs. A.V. Deshpande Deshpande

The meeting of grievance committee (ICC) was held on 18th August 2017 at 1:00 pm in ISAC office to discuss the following agenda

- ① Grievance about delay in examination result was put before committee

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Shrikrupa

Resolutions

- After the prolonged discussion the committee came to the conclusion that college should communicate affiliating university and request them to declare the result as early as possible

Meeting of committee Date 8/8/2018

Notice

All the members of grievance redressal committee (Internal complaint committee) are hereby informed to join the meeting of the committee on the 14/8/18 at 11. am in FGD office.

Agenda of meeting - To discuss the measure to redress the grievances

- 1) Dr. Pankaj Meshram
- 2) Dr. Kavitha Phakare
- 3) Dr. K. S. Kadam
- 4) Miss. Anjali Gourkhe
- 5) Miss. ~~...~~ Lata Nandankor
- 6) Mrs. ~~...~~ Diksha Kadam
- 7) Dr. S. V. Bhyar
- 8) Adv. Mrs. A. V. Deshpande

The meeting of grievance redressal committee was held on 14/8/2018 at 11. am in FGD office. To discuss the following agenda

- 1) Grievance about ~~scholarship~~ complications in filling up the scholarship form was put before the committee
- Resolution - The issue was strongly discussed in the meeting. With the consent of all member it was decided that one orientation program should be organized to resolve the complications.

Meeting FCC Notice Date 8/18/2019

All the members of grievance redressal committee (Internal complaint committee) are hereby informed to attend the meeting of FCC committee on 13/10/2019 at 3.00 pm. in JCSAC office.

Agenda of meeting - To discuss the measure to redress the grievances.

- 1) Dr. Rohini Meshram - presiding officer -
- 2) Dr. Manisha Khakare - Member - *Manisha*
- 3) Dr. K. P. Kadam - Member - *Kadam*
- 4) Dr. S. V. Bhuyar - Member - *Bhuyar*
- 5) Miss Angelica Ankhe - Member - *Angelica*
- 6) Miss. Sakshi Ajankar - St. Member - Sakshi Ajankar
- 7) Miss Malvika Konojia - st. member - mkanojia
- 8) Mr. Mrs. A. V. Deshpande - External - *Deshpande*

The meeting of grievance redressal committee was held on 13/10/2019 at 3.00 pm in JCSAC office to discuss following agenda

- 1) Grievance about rush and jumbling on the counter of examination and scholarship Resolution - The committee members discussed this issue with principal and superintendent of college. The decision was taken to arrange alternative counter of examination and scholarship

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Meeting of ICC

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Date 8/18/2020

All the members of Internal Complaint Committee are informed to join the meeting of the committee on 13/08/2020 at 1.00 pm in ICAC office


Agenda of meeting - To discuss the measures to address the grievances

- ① Dr. Rohini Meshram - p.o - Rohini
- ② Dr. Manisha Khakare - M - Manisha
- ③ Dr. K.P. Kadam - M - Kadam
- ④ Dr. S.V. Shukar - M - Shukar
- ⑤ Miss. Anjali Karphade - M - Anjali
- ⑥ Miss. Sakshi Agarkar - Sakshi Agarkar
- ⑦ Miss. Malvika Kamajiva - Malvika Kamajiva
- ⑧ Adv. Mrs A.V. Deshpande - Adv. Mrs A.V. Deshpande

Meeting of grievance redressal cell was held on 13/08/2020 at 1.00 p.m. in ICAC office

Agenda - To discuss the measure to address the grievance

Resolution - In the pandemic situation due to Covid-19, no student was allowed to enter in college premises. Hence no grievance was put before the committee.


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Meeting of JCC

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Date 2/8/2021

All the members of grievance redressal cell are informed to attend the meeting of the committee on 5/8/2021 at 2 pm in ICDE office.

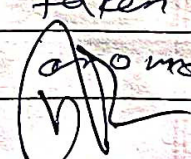
Agenda of meeting - To discuss the measures to redress the grievances

- ① Dr. Pankaj Meshram - P.O. - Pankaj Meshram
- ② Dr. Manisha Khatore - M - Manisha Khatore
- ③ Dr. K.P. Kadam - M - K.P. Kadam
- ④ Dr. S.V. Bhuyar - M - S.V. Bhuyar
- ⑤ Miss Anjali Gaurkhe - M - Anjali Gaurkhe
- ⑥ Miss - Sakshi Agarkar - M - Sakshi Agarkar
- ⑦ Miss - Malvika Kanjiva - Malvika Kanjiva
- ⑧ Adu - Mrs. A.V. Deshpande - M - A.V. Deshpande

The meeting of grievance redressal cell was held on 5th August 2021 at 2:00 pm in ICDE office to discuss the measures to redress the grievance

① ~~Resolution~~ - Grievance regarding the entrance of stray animals in to the premise of college.

Resolution - The committee members discussed this issue before the principal of college. The decision was taken to construct the compound wall around the college grounds.


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